

The Safeguarding Adults Roadmap

For Sports & Activity Organisations

Part Three: **Develop and Learn**

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acting against abuse

The Safeguarding Adults Roadmap

Part Three: Develop and Learn (Policy, Procedures and Training)

It can be a daunting task to integrate safeguarding adults good practice across your organisation. This can be even more difficult when you're not sure what's required or expected of you. The Safeguarding Adults Roadmap is a tool to help you develop a strategy for implementing best practice policies and procedures in your organisation.

This is Part Three of Six

In this part, you'll establish and implement your:

- Safeguarding Adults Policy and other policies
- Safer recruitment and safe running and reporting procedures
- Resources and tools
- Staff skill development

For more information on the Safeguarding Adults Roadmap, and to download Parts One to Six:

Part 3: Develop and Learn

Indicators	Resource	Action/Comment
<p>Develop your Safeguarding Adults policy, which you should review every 2 years.</p>		
<p>Develop your procedures for the safe recruitment of staff and volunteers, they should include:</p> <ul style="list-style-type: none"> • an application process and references • checking eligibility of DBS checks for staff and volunteers • a risk assessment on disclosed information 		
<p>Create an induction for new staff or volunteers on your safeguarding policy and procedures and the expectations upon them.</p>		

<p>Ensure you have clear procedures in place for receiving and managing concerns when they are reported.</p> <p><i>Adults involved in a safeguarding concern are involved in decision making as is outlined in the Mental Capacity Act.</i></p>		
<p>Develop codes of conduct for your staff, volunteers and participants.</p>		
<p>Develop an organisational training matrix. This will help you identify what safeguarding training is needed for individuals with different responsibilities.</p>		
<p>Where relevant, encourage your staff to participate in safeguarding forums, conferences and other CPD opportunities relevant to their role.</p>		

For more:
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