

The Safeguarding Adults Roadmap

For Sports & Activity Organisations

Part Three: **Develop and Learn**

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acting against abuse

The Safeguarding Adults Roadmap

Part Three: Develop and Learn (Policy, Procedures and Training)

Taking on the task of integrating safeguarding adults good practice into your organisation, can be a daunting task made even more difficult when you do not what know what is required or expected of you. At the Ann Craft Trust, we have developed this resource as a tool to help you.

This is Part Three of Six

In this part, you'll establish and implement your:

- Safeguarding Adults Policy and other policies
- Safer recruitment and safe running and reporting procedures
- Resources and tools
- Staff skill development

For more information on the Safeguarding Adults Roadmap, and to download Parts One to Six:

Part 3: Develop and Learn

	Resource	Action/Comment
Develop a Safeguarding Adults policy which should be reviewed every 2 years.		
Develop procedures for the safe recruitment of staff and volunteers that includes: <ul style="list-style-type: none"> • Application process and references • Eligibility of DBS checks for staff and volunteers • Risk assessment on disclosed information 		
Induction for new staff/volunteers on the safeguarding policy and procedures and the expectations upon them.		

There are clear procedures in place for receiving and managing concerns when they are reported. <i>Adults involved in a safeguarding concern are involved in decision making as is outlined in the Mental Capacity Act.</i>		
Codes of conduct developed for staff, volunteers, participants.		
Develop an organisational training matrix that identifies what safeguarding training is required for individuals with different responsibilities.		
Where relevant, staff should be encouraged to participate in safeguarding forums, conferences and other CPD opportunities relevant to their role.		