

The Safeguarding Adults Roadmap

For Sports & Activity Organisations

Part Four: **Communicate and Implement**

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acting against abuse

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Part Four: Communicate and Implement

Taking on the task of integrating safeguarding adults good practice into your organisation, can be a daunting task made even more difficult when you do not what know what is required or expected of you. At the Ann Craft Trust, we have developed this resource as a tool to help you.

This is Part Four of Six

In this part, you'll develop processes to:

- Develop and communications plan – to staff, volunteers, participants etc.
- Start using policy and procedures
- Implement the organisational action plan
- Establish a monitoring system

For more information on the Safeguarding Adults Roadmap, and to download Parts One to Six:

Part 4: Communicate and Implement

	Resource	Action/Comment
A Communications Plan to be developed to disseminate policies and procedures. This should involve a range of communication methods from presentations, meetings, videos, posters, templates, social media posts etc.		
Safeguarding adults training should be made available for staff and volunteers.		
Your website should include a section on safeguarding adults including details of how to report a concern and the follow up process.		

Begin to use the policy and templates and set up an effective monitoring system for use.		
Develop an action plan detailing, task, budget, timeframe, responsibility.		
Identify additional policies and procedures that are required to put in place that support organisation's governance requirements.		