

# Ann Craft Trust Annual Report

**ann craft trust**  
acting against abuse

**2019 to 2020**

1<sup>st</sup> August 2019 to 31<sup>st</sup> July 2020

# Members of ACT Committees and Groups

## TRUSTEES/MANAGEMENT

Sallie Barker  
Claire Bearder  
David Charnock (Trustee)  
Malcolm Dillon (Trustee)  
Rachel Fyson  
Deborah Kitson  
Dave Marsland (Chair)  
Tania May (Vice Chair)  
Penny Standen (Trustee)  
Suzanne Wilson (Trustee)

## STAFF TEAM

Charlotte Brook  
Lisa Curtis  
Elliot Davies  
Nicola Dean  
Richard Fletcher  
Sarah Goff  
Deborah Kitson  
Joanne Pell  
Nat Rock  
Laura Thorpe  
Kimberley Walsh

## RESEARCH

Rachael Clawson  
Rachel Fyson  
Sarah Goff  
Deborah Kitson

## TRAINING ASSOCIATES

Ian Ford  
Claire Greenwood  
Sue Gregory  
Bill Horrocks  
  
Claire Pooley  
Nick Slinn  
Tina Thordal

## PATRONS

Sir Roger Singleton  
Kate Spicer

## CONSULTANTS

Sallie Barker  
Julie Mather  
Abra Millar  
Hazel Rippin

## BANKERS

Yorkshire Bank	NatWest Bank
11 Smithy Row	19 High Road
Nottingham	Beeston
NG1 3EJ	Nottingham
	NG9 2JX

## A Message from the Chair

I am immensely pleased to welcome and commend this report to you. In such exceptional and difficult times this report reflects the dedication, skill and commitment of the fantastic team of people that we have here at the Ann Craft Trust. I hope that you will enjoy reading about some of the highlights of this past year, described below in this comprehensive annual report.

This last year, for example, heralded the huge success of the 2nd National Safeguarding Adults Week which saw fabulous levels of participation and support from statutory bodies and voluntary agencies from a wide variety of fields. As the Trust currently prepares for the 3<sup>rd</sup> National Safeguarding Adults Week it is clear that this event has become a significant feature in the world of adult safeguarding. Those participating are part of a growing community of diverse groups that are passionately committed to safeguarding adults. It is clear that the Ann Craft Trust is seen as having a lead role in the creation and development of this national community. During the week engagement via twitter reached nearly 6 million people and our critical safeguarding resources were accessed nearly 17 million times.

Safeguarding Adults in Sport continues to be one of our central objectives and the Ann Craft Trust is increasingly regarded as an organisation to consult and consider. The Trust has, for instance, submitted evidence and observations to the Whyte Review of safeguarding in gymnastics (<https://www.whytoreview.org/>) and continued to promote the Standards Framework for the sport and activity sector.

The advent of the pandemic has obviously had a significant impact on the approach and work of the Trust. The team has demonstrated marvellous resilience and dedication in responding to a very difficult context. Staff and associate trainers are excelling in the online environment and are finding creative and innovative ways to support our external partners – and to support themselves! It is important to note that despite the pandemic and period of national lockdown the Trust has maintained its positive financial position.

The continued success and development of the Trust during the pandemic is a clear indication of the effectiveness of the ACT website and the currency of the blogs and other news and information. It is very evident that the knowledge gained from these unwanted circumstances will prove energising and helpful long into the future. The positive and flexible attitude of the team towards the virtual workplace deserves special recognition and reward here.

The Trust continues to grow in terms of numbers of staff and associate trainers. Please take some time to read more about the important work undertaken and completed this year.

Our thanks go to:

- The inspirational and committed staff team (all named in the CEO's report) for their enthusiasm and unstinting work
- The CEO Deborah Kitson whose vision, leadership and wisdom guides and inspires the team to achieve the best they can
- The ever-flexible associate trainers who deliver much of the well-received and effective training working with a wide variety of audiences, always ensuring it is tailor made to individual needs.
- Our fellow Trustees and management committee members whose time and expertise is given so freely and generously to guide the Trust and support its work.
- The University of Nottingham who provide us with a meaningful home and support from the School of Sociology and Social Policy.
- Lastly, but most importantly, to those of you who support ACT in a variety of ways. We all recognise that safeguarding has come a long way but there is still much to be done to ensure everyone can live a life free from abuse and neglect and we can only continue with our work with your support.

As a Trustee Board we are actively planning for the future, building on the firm foundations that all of you have contributed to. We are clear that our ongoing success is based on our positive partnerships. We remain unswerving in our belief that it is only by working together with you that we can continue the vital work to help to prevent abuse and neglect. Thank you for your support.

**Dave Marsland, Chair of Trustees**

# Chief Executive Report

The team at ACT and all our partners were saddened to hear the news that Gwyn Fraser had died earlier this year. Gwyn had been ill for some time but had continued to support and advise us at the Ann Craft Trust as Chair of Trustees for many years and latterly as a Trustee. She started as an ACT Associate Trainer and I remember well many years ago training with her and benefitting from her knowledge and expertise. Her commitment to safeguarding was immense and we appreciate all the help she gave us over the years – there is more information about Gwyn on the ACT website. She will be missed by us all.

This year has been a busy and extremely challenging year as it has for everyone. As always I welcome this opportunity to thank all the team for the great contribution they all make to ACT's work.

This year we were pleased to welcome Kimberley Walsh, Charlotte Brooks, Richard Fletcher and Joanne Pell to the team. Joanne joined us in the week of lockdown since when the team has been working remotely so we are all looking forward to a time we can meet her face to face! Except for Charlotte who has joined Elliot in the marketing arm of the organisation others have all joined the sport sector of the charity with Kimberley being funded by UK Sport and specifically working with elite athletes. We were sorry to say goodbye to Ieuan Watkins who had done a great job of introducing safeguarding adults to Sport Wales this year – Ruth Ingram has maintained and developed this work in Wales in a consultative capacity and we will be appointing to the post later this year. And the final staff news is that Laura Thorpe has moved across to be the Safeguarding Adults at Risk Manager following Lisa's promotion to Deputy CEO.

Since March the team has been working remotely and adjusting to online training and meetings – everyone has done an amazing job though we all feel somewhat 'screened' out at the end of a busy day. We have also been joined by Abra Millar and Hazel Rippon who are working with us as consultants in marketing and Julie Mather who has again done a wonderful job at managing ACT's finances and budgets.

Despite initial concern about what would happen to workloads after March I am pleased to report that training and consultancy and other services have remained busy and we have also continued to work across an increasingly diverse range of organisations.

We have seen a significant increase in the range of resources that we now have on our website including videos, podcasts and blogs and we hope that these resources

provide our colleagues with essential information to ensure that safeguarding is on everyone's agenda. Huge thanks go to the marketing team for their hard work and commitment to this and we would welcome further contributions from our supporters.

As ever I also need to thank the ACT Associate Trainers – with the increased demand for training they have become an integral part of the charity and continue to deliver excellent training for ACT. The Trustees and Management Committee also continue to support the development and business areas of the charity and following the development of the recent Business Plan they ensure that ACT stays focussed on its strategic objectives and to offer me support in the work I do.

We have also continued to work with our many partners in the sector and this has been maintained despite the change to the way we are currently working. Sarah chairs the National Working Group that has expanded its membership this year and is really gaining a voice in the sector. The sport team works closely with the other funded safeguarding in sport partners and I need to say a special thank you again to CPSU for their collaboration and support in much that we do. And the Safeguarding Adult Network has also seen new members this year and continues to share best practice and to debate the many issues that arise in their sector.

Finally as ever I want to thank our department and faculty colleagues at the University of Nottingham. Their support is really appreciated and we look forward to seeing them all again when life returns to a 'new normal'.

**Deborah Kitson, CEO**

# Trustees Report

The Trustees are pleased to present their annual report for the year 2019/20.

## **Structure, Governance and Management**

The Ann Craft Trust is a company limited by guarantee and not having a share capital. Its Memorandum and Articles of Association are available on the website and at its main office at;

Ann Craft Trust  
Centre for Social Work  
University Park  
Nottingham  
NG9 7HB

The trustees have reviewed the business, strategic and operational risks of the charity and are assured that there are systems in place to alert and report risks as required and to take timely action. A risk template is completed if there is a reported risk which identifies the risk and its severity, the control procedure and the monitoring process outlining responsibility and review requirements.

## **Recruitment, Appointment and Retirement of Trustees**

Trustee positions are posted on the ACT website and other media channels. A skills audit is carried out annually to inform the charity of the relevant skills and knowledge required. Expressions of interest are requested followed by a CV and an introduction to and discussion with the Chair of Trustees. Trustees are appointed at the charity's AGM.

In any election of trustees the candidate with the higher number of votes shall be elected to any vacancy, in descending order of votes until all the seats are filled. The trustees may from time to time alter the method of electing members to trusteeship.

The trustees may appoint one of the Board to be the Chairperson and chair of their meetings and may at any time remove him/her from that office.

Trustees who retire by rotation at an annual general meeting may, if willing to act, be reappointed.

## **Trustee Induction**

Newly appointed trustees are required to complete the fit and proper person declaration and adhere to all relevant policies. They attend relevant training and events as required and receive regular updates relating to their role and responsibilities as Trustees.

## **Responsibilities of the Board of Trustees**

- Major changes to the legal and management structure
- Responsibility for overall governance and setting of ACT's mission, vision, values and standards
- Approval of all annual operating budgets and any changes to them
- Decision to cease operation of all or any part of ACT's business
- Approval of the annual report and audited accounts
- Ensuring internal control and risk management
- Determining the staff and CEO remuneration in line with the University of Nottingham's policy
- Approval of external communication including press releases, media appearances, blogs and social media on matters considered to pose high risk or reputational damage to ACT
- Changes to the structure, size and composition of the Board
- Selection of Chair and CEO
- Review of governance arrangements
- Annual appraisal of the CEO in line with the university's appraisal system
- Reviewing conflicts of interest as required
- Approval of ACT policies
- Dealing with and resolution of disputes including litigation
- Approval of insurance levels in line with University requirements
- Any other decision that has potential for significant impact on the organisation  
(See Trustee Role and Responsibility policy)

## **Financial Review**

The Statement of Financial Activities shows a net deficit of £29,292 (2019 surplus £63,131) for the year.

Reserves stand at £285,292 (2019 - £314,584).

Total income for the year is £527,844 (2019 - £552,513) an overall decrease of 4%. This includes a £33,000 decrease in training and consultancy income reflecting the impact of Covid-19 on revenue streams between March-July 20.

The income was split between restricted £390,377 and unrestricted £136,867.

The Charity's main income streams are as follows:

- Funding from Sport England £293,000 (£284,000 recognised in year) primarily supporting the Safeguarding of Adults in NGB's and AP's as well as completion of the Sport Framework, and preparation for the new eLearning platform
- UK Sport Funding £51,000 (£41,000 recognised in year) primarily supporting Safeguarding Adults in elite sports
- Sport Wales funding £47,500 (£36,000 recognised in year) supporting NGB's in Safeguarding Adults
- Training income (adults £59,000; young people £25,600)
- Consultancy Income £48,500

Expenditure has seen an increase in staff costs of £74,000. This includes the cost of a new post, a Safeguarding Adults Manager, which is part of the programme to increase staff and activity to reduce reserves as agreed by the Trustees last year.

Non staff costs have reduced by 13% (£6000) due to less travel and associate trainer costs as a result of reduced face to face training.

### **Reserves policy**

The reserves policy agreed by the Trustees is six months running costs (estimated at £181,000).

This estimate is based on staff costs that are not wholly funded by specific grants, plus office running costs. Staff employed for specific grants have fixed term contracts for the duration of the funding.

### **Staff Recruitment**

ACT has appointed two new staff roles this year to existing posts – a Marketing Officer and a Safeguarding Adults in Sport Manager and two further staff to new roles – a UK Sport funded Safeguarding Adults in Sport Manager and a Sport England funded Sport Administrator. All roles were job matched using the University of Nottingham's job family process.

A Job Family describes a number of roles which are engaged in the same or similar kind of work. Job Family modelling is a process of analysing work within a job family to identify levels of work based on accountabilities, performance measures, skills and competencies. A completed job family considers how many levels of that type of work there are, and describes key factors, which differentiate one level from the next.

All ACT staff are appointed according to the levels in the Administrative, Professional and Management job family.

## **Introduction to ACT's activities**

### **Vision**

We believe that everyone has a right to live a life free from abuse and neglect.

### **Mission Statement**

The Ann Craft Trust is committed to minimising the abuse and neglect of adults at risk and disabled young people.

We will do this by;

1. Developing and delivering training that increases awareness of abuse and the skills to prevent it
2. Carrying out practice reviews
3. Offering skilled and insightful consultancy – in short and long term partnerships
4. Offering safeguarding information and advice
5. Contributing to innovative safeguarding research
6. Supporting organisations to safeguard adults at risk and disabled young people and to minimise the risk of harm
7. Strengthening safeguarding as a priority area across government, public, independent and third sector organisations

When considering where to focus our attention our Trustee Board and members of ACT's management committee have regard to the Charity Commission's guidance on public benefit and what this means for SCH Charities.

**The Business Plan** for the 2019 – 2022 has the following strategic objectives:

- To increase safeguarding knowledge, insight and skills
- To support organisations to develop safer services
- To support the creation of safer environments
- To promote safeguarding in all policy and practice
- To influence policy and practice across a wide range of national and regional services and organisations
- To empower people to raise concerns and influence change and development

There are now three arms to the organisation as shown on the ACT website: Safeguarding Adults, Safeguarding Young People and Safeguarding Adults in Sport. Activity has been busy across the organisation this year.

Here is a summary of some of ACT's recent and current activities during 2019/20. Please do not hesitate to contact us if you would like to know more about any of our projects or our services generally. Further information about all our work can be found at [www.anncrafttrust.org](http://www.anncrafttrust.org).

## **Safeguarding Adults in Sport**

Sport England have agreed further funding for 2019/21 to continue ACT's work safeguarding adults in sport and an additional one years funding in 2022 to ensure that the work can continue through the current pandemic. The KPI's set with Sport England have been reviewed on a quarterly basis. The Framework that was launched last year has continued to be completed by NGB's and AP's and there has been increasing engagement with them in relation to training, resources and advice and information.

We have now been funded for one year by UK Sport (2 years funding awarded) to provide similar services across their funded sport organisations including elite sports and have had contact with those organisations.

Sport Wales have continued to fund us and there is a dedicated member of staff working across Wales.

The ACT sport team, while funded by the various funding bodies, works collaboratively as appropriate and also works with the other funded safeguarding partners in sport.

## **Training and Consultancy**

ACT continues to offer a wide range of training across the statutory and independent and voluntary sectors on all issues relating to the safeguarding of disabled young people and adults at risk. We have also continued as external safeguarding consultants for a number of national organisations and sit on their National Safeguarding Groups. This year has seen further requests for safeguarding audits and reviews and across more diverse organisations that in the preceding year.

Training, both face to face and since March online training, continues to be in high demand from an increasingly diverse range of organisations. The team have adapted to this new way of delivering training and the feedback from commissioning agencies has been excellent.

In 2019 we facilitated 143 training days and offered 34 days consultancy across over 85 organisations. There has been an increase in organisations requesting our services this year which is really positive.

ACT core staff team deliver training and each sector of the charity has a team of Associate Trainers to deliver training.

## **Marketing and Website**

Our marketing efforts have in this period principally focused on:

- Producing a suite of resources relating to safeguarding during Covid-19.
- Pivoting to online models for training, seminars and more.
- Collaborating with User Experience and Web Developers to make our website easier to navigate, with key events and resources brought to the fore.
- Developing the first ever ACT eLearning courses on a dedicated online learning platform.
- The usual regular blogging, including general update blogs and keyword-optimised blogs to attract organic search traffic.
- Heavy use of social media, with a regular schedule of content on three separate platforms, plus the introduction of the weekly Twitter Hour – a weekly curated online chat about key safeguarding issues.
- One monthly email based on safeguarding in sport and activity, one quarterly general safeguarding update and numerous ad hoc emails tied to specific events or campaigns.

Over the past 12 months:

- Website sessions are up 77.2% compared to the previous year's figures and web users are up 73.9%.
- Traffic to our blog posts is up by 284.2%, with monthly organic blog traffic up by 286.9%.
- Visits to our online resources are up 24.8%, with 94.8% of this traffic coming from organic Google searches.
- Visits to our Checklist are up by 698.3%, with unique views of our various Checklist resources up by 481.6%.

# Resources Overview

## All Resources:

### All Traffic

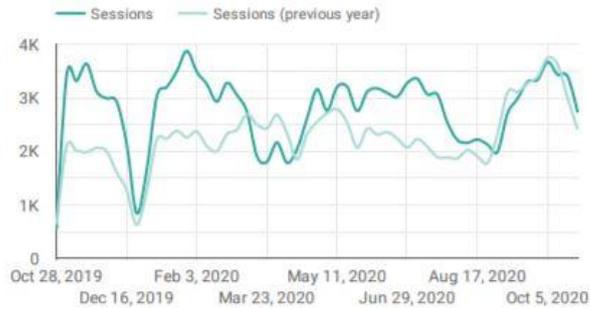
Unique Pageviews  
**184,237**  
 ↑ 24.8%

### Organic Traffic

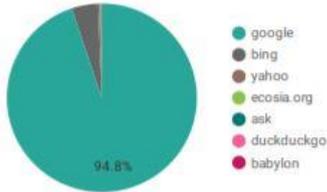
Sessions  
**107,814**  
 ↓ -4.0%

Nov 2, 2019 - Nov 1, 2020

## Total Resources Traffic



## Resource Traffic Sources



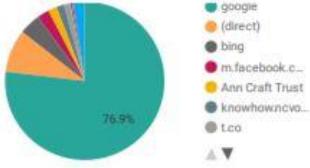
## Top Resources: Total sessions including resource pages (Previous Year Comparison)

Page	Unique Pageviews ↑	% Δ
1. /resources/six-principles-adult-safeguarding/	98,651	-0.2% ↓
2. /resources/safeguarding-adults-legislation/	15,743	47.8% ↑
3. /resources/what-is-safeguarding/	9,024	-
4. /resources/safeguarding-adults-at-risk-definitions/	6,630	59.6% ↑
5. /resources/a-guide-to-safeguarding-adults/	6,124	185.2% ↑
6. /resources/types-of-harm/	6,097	87.1% ↑
7. /resources/why-you-need-safeguarding-adults-policy/	5,617	13.6% ↑
8. /resources/tips-safeguarding-adults-policy-procedure/	4,044	117.4% ↑
9. /resources/safeguarding-adults-policy-procedures-templates/	3,516	101.4% ↑
10. /resources/why-have-different-policies-and-procedures-for-safeguarding-children-and-adults/	3,116	13.9% ↑
11. /resources/	2,962	108.2% ↑
12. /resources/respond-record-report-refer/	1,537	29.2% ↑

# Blog Overview

## Previous Year Comparison:

### Blog Traffic Sources



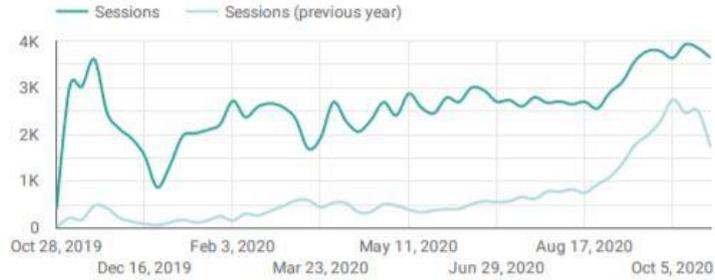
Sessions	Users	Bounce Rate	Pages / Session
137,779	119,115	85.16%	1.33
↑ 284.2%	↑ 286.9%	↓ 3.9%	↓ -8.9%

Nov 2, 2019 - Nov 1, 2020

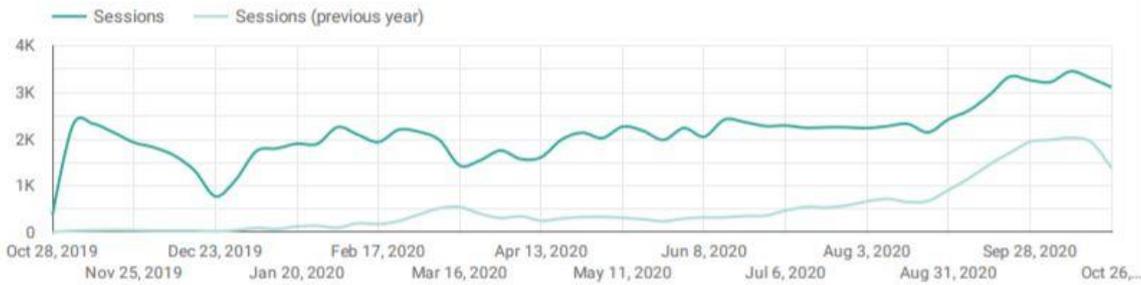
### Organic Blog Traffic

Last year	This year
Sessions 26,788	Sessions 113,151 ↑ 322.4%
Users 23,796	Users 99,657 ↑ 318.8%

### Total Blog Traffic



### Organic Blog Traffic

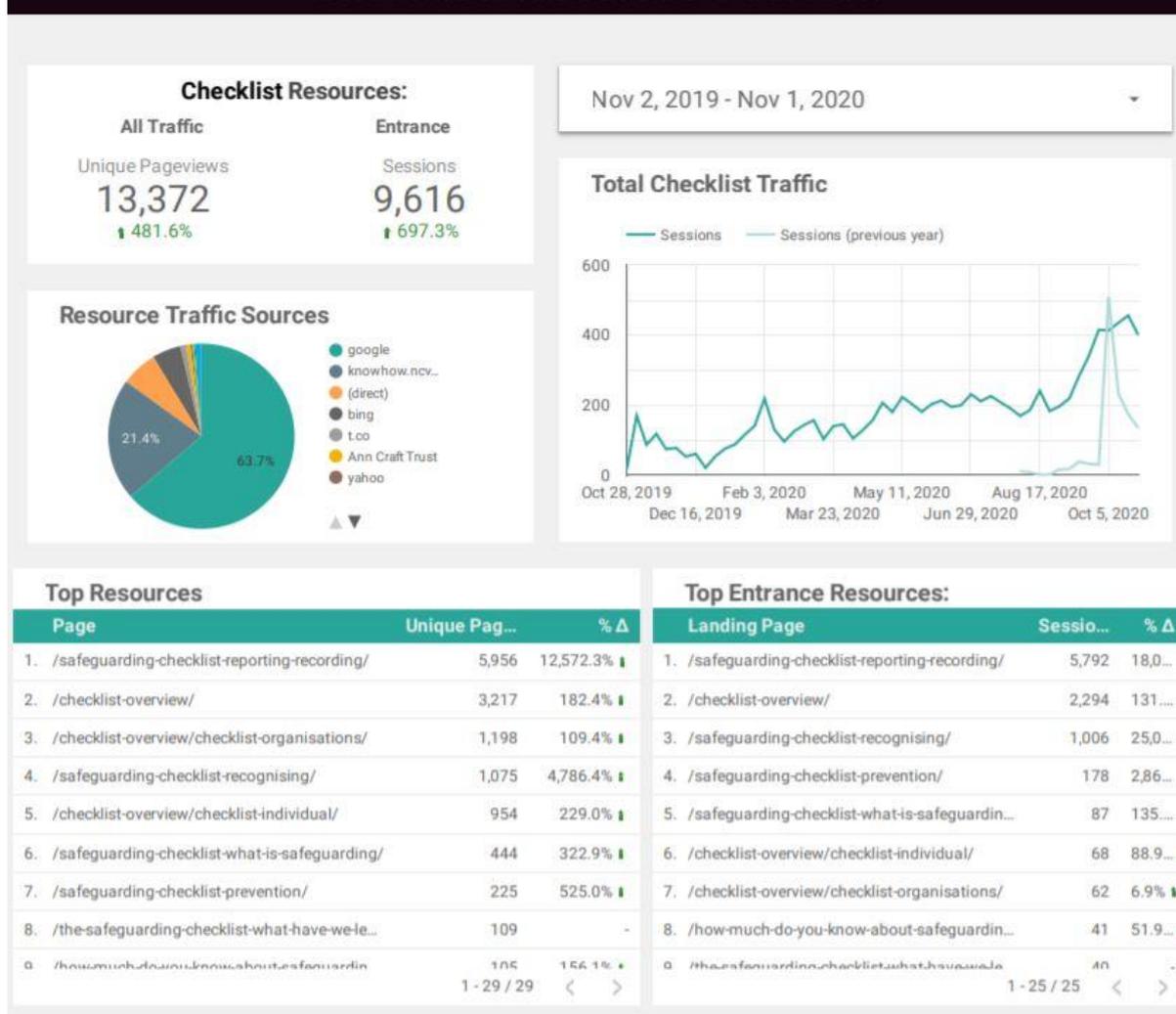


### Organic Blog Landing Pages (Previous Period Comparison)

	Landing Page	Sessions	% Δ
1.	/signs-of-grooming-in-adults-what-to-watch-out-for/	43,629	931.7% ↑
2.	/institutional-abuse-definitions-signs-symptoms/	14,590	153.0% ↑
3.	/what-is-financial-abuse/	14,115	35.7% ↑
4.	/is-it-illegal-to-take-a-picture-of-a-child-or-young-person-under-18/	14,085	3,706.8% ↑
5.	/safeguarding-checklist-reporting-recording/	5,296	176,433.3% ↑
6.	/what-is-discriminatory-abuse/	3,200	2,460.0% ↑
7.	/what-is-self-neglect/	3,198	2,105.5% ↑
8.	/disability-domestic-abuse/	1,849	296.8% ↑
9.	/what-is-the-prevent-agenda/	1,541	76.5% ↑
10.	/duty-of-care-in-sport/	1,251	9,523.1% ↑

1 - 100 / 464 < >

# Checklist Resources Overview



## National Safeguarding Adults Week took place 18–24 November 2019

18–24 November 2019 marked the second National Safeguarding Adults Week. It was a week of awareness raising launched by members of the National Safeguarding Adults Network.

For the 2019 National Safeguarding Adults Week, we collaborated with The SAB Manager Network and The University of Nottingham. We aimed to create a time where we can all focus on safeguarding adults – so we can be better, together.

We were overwhelmed by the response we received.

### Incredible Reach

We encouraged people to use the hashtag **#SafeguardingAdultsWeek** to talk about their activity during the week.

Using the [Tweet Binder](#) tool, we tracked how that hashtag performed over the course of the week.

So from 18–24 November, there were:

- 4,658 tweets
- Which reached **5,638,560 people**
- And were seen **16,980,548 times**

Our aim was to create a time where we can all focus on safeguarding adults. We ultimately reached nearly six million people. What's more, critical safeguarding resources reached nearly 17 million people.

So on behalf of everyone at the Ann Craft Trust, a massive thank you to all who helped us get the word out!

### **Starting a National Conversation**

Individuals and organisations across the country shared their activity on Twitter. We saw pop-up stalls in public places, a wealth of invaluable resources, and some fantastic videos. Many more shared our [safeguarding resources](#), and it all helped to raise awareness of numerous key issues.

### **National Safeguarding Adults Network**

ACT continues to co-ordinate and chair the network of voluntary sector organisations that meet to share information, discuss concerns and campaign for change liaising with government departments and national and local services. Membership has grown and the sharing of best practice and the debate and discussion of crucial issues is valuable to all.

### **National Working Group on Safeguarding Disabled Children**

ACT co-chairs the National Working Group of national organisations that meets quarterly to ensure that the voice of the disabled child is heard. The membership on this group has expanded and its work nationally has an impact on both policy and practice.

### **Student Placements**

ACT is really pleased to have been able to offer further students in the Faculty of Law and Social Sciences at the University of Nottingham the opportunity to have a placement with ACT. Two more students worked with ACT during the Safeguarding Week 2019 last November and their support certainly contributed to its success.

### **Safeguarding Forum**

'The Abuse in care? Let's start a conversation that matters!' forum has continued to meet and to discuss and campaign on safeguarding issues. The group comprises of researchers, practitioners and service users and plans to respond this year to issues arising from Covid-19.

We have had an initial meeting with CQC to discuss this and plan to work in partnership with them on this.

**As in 2018/19 additional work includes:**

- Training and Consultancy
- Information and advice
- Independent member of a number of National Adult Safeguarding Groups
- Carrying out safeguarding reviews and audits
- Working with key government departments to influence policy and practice.

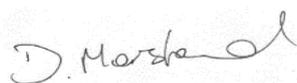
## Ann Craft Trust Statement of Financial Activities for the year ending 31 July 2020

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2019/20 £	Unrestricted Funds £	Restricted Funds £	Total 2018/19 £
<b>INCOME</b>							
Training		84,608		84,608	100,432		100,432
Consultancy		48,500		48,500	65,902		65,902
Grant Income	1		390,977	390,977		383,174	383,174
Publications		782		782	25		25
Donations/Other Income		1,450		1,450	1,749		1,749
Bank Interest		1,527		1,527	1,231		1,231
<b>TOTAL INCOME</b>		<b>136,867</b>	<b>390,977</b>	<b>527,844</b>	<b>169,339</b>	<b>383,174</b>	<b>552,513</b>
<b>EXPENDITURE</b>							
Staff Costs		126,433	283,567	410,000	58,571	277,447	336,018
Trainers Fees/Consultancy		21,279	85,141	106,420	21,232	68,304	89,536
Trainers' Travel and Subsistence		5,864	106	5,970	6,904	2,573	9,477
Trust Operating Costs	2	12,036	17,470	29,506	17,053	17,549	34,602
Marketing/Web Design		547	4,693	5,240	548	19,201	19,749
<b>TOTAL EXPENDITURE</b>		<b>166,159</b>	<b>390,977</b>	<b>557,136</b>	<b>104,308</b>	<b>385,074</b>	<b>489,382</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>(29,292)</b>	<b>0</b>	<b>(29,292)</b>	<b>65,031</b>	<b>(1,900)</b>	<b>63,131</b>

### Ann Craft Trust Balance Sheet as at 31 July 2020

	Notes	2020 £	2019 £
<b>Current Assets</b>			
Debtors	3	6,472	24,023
Cash at bank and in hand		488,591	479,366
		<u>495,063</u>	<u>503,389</u>
Creditors: amounts falling due within one year	5	<u>(209,771)</u>	<u>(188,805)</u>
<b>Net Current Assets/Liabilities</b>		<b>285,292</b>	<b>314,584</b>
<b>Net Assets</b>		<b>285,292</b>	<b>314,584</b>
<b>Represented By</b>			
Opening reserves		314,584	251,453
Surplus/(Deficit In year)		<u>(29,292)</u>	<u>63,131</u>
Closing Reserves		<u>285,292</u>	<u>314,584</u>

Approved by D Marsland  
Chair of Trustees



03-Nov-20

**Statement of Cashflows year ended 31 July 2020**

	2020	2019
<b>Cashflows from operating Activities:</b>		
Net Cash Provided by Operating Activities	7,698	164,911
<b>Cash flows From Investing Activities:</b>		
Interest Income	1,527	1,231
<b>Change in cash for the reporting period</b>	<b>9,225</b>	<b>166,142</b>
<b>Cash at the beginning of the reporting period</b>	<b>479,366</b>	<b>313,224</b>
<b>Cash at the end of the reporting period</b>	<b>488,591</b>	<b>479,366</b>

**Reconciliation of cash flows from operating activities**

Net Income/(Expenditure) for the year as per the SoFA	(29,292)	63,131
(Increase)/Decrease in Debtors	17,551	84,658
Increase/(Decrease) in Creditors	20,966	18,353
	9,225	166,142

**Movement of grant funds (restricted) 1/08/2019-31/07/2020**

		O/B	In	Out	C/B
<b>Sport England</b>	<b>Safeguarding Adults</b>	77,562			
29/11/2019	1/10/19-31/3/20 Payment I&E		145,251	(205,050)	
	Underspend to be returned			(17,763)	
	Grant 1 April 19 - 31 March 20		145,251	(222,813)	0
<b>Sport England</b>	<b>Safeguarding Adults</b>	0			
31/07/2020	1/4/20-30/09/20 Payment I&E		147,494	(79,284)	
	Grant 1 April 20 - 31 March 21		147,494	(79,284)	68,210
<b>Lloyds Foundation</b>	<b>Young People &amp; Adults with Disabilities experiencing Domestic Abuse</b>	8,307			
	I&E			(8,307)	
	Grant Jun 2017-May 2019 Ext to 31 Dec 19		0	(8,307)	0

**Movement of grant funds (restricted) 1/08/2019-31/07/2020**  
continued

		O/B	In	Out	C/B
<b>Sport Wales</b>	<b>Safeguarding Adults at Risk with NGB's</b>	12,741			
18/10/2019	For 1/11/19-31/3/20 (Extension)		12,500		
	I&E			(25,241)	
	Grant 1 Nov 18 to 31 March 20		12,500	(25,241)	0
<b>Sport Wales</b>	<b>Safeguarding Adults at Risk with NGB's</b>	0			
28/04/2020	For 1/4/20-30/9/20 Payment		17,500		
	I&E			(10,466)	
	Grant 1 April 20 - 31 March 22	0	17,500	(10,466)	7,034
<b>NCVO</b>	<b>Safer Social Sector Partnership</b>	(7,766)			
01/08/2019	For 1/7/19-30/09/19 Payment		29,550		
	I&E			(21,784)	
	Grant 1 April 19 - 30 September 19		29,550	(21,784)	0
<b>UK Sport</b>	<b>Safeguarding Adults</b>				0
30/08/2019	1/4/19-30/6/19 Payment		12,665		
30/11/2019	1/7/19-30/9/19 Payment		12,665		
27/02/2020	1/10/19-31/12/19 Payment		12,665		
01/06/2020	1/1/20-31/3/20 Payment		12,665		
	I&E			(40,845)	
	Grant 1 April 19 - 31 March 21		50,660	(40,845)	9,815

**Notes to the Accounts for the year ended 31 July 2020**

	2019/20	2018/19
<b>1 Grant Income</b>		
Sport England Grant	284,334	277,049
Lloyds Bank Foundation	8,307	33,476
Sport Wales	35,707	17,259
UK Sport	40,845	
NCVO	21,784	55,391
	390,977	383,175
<b>2 Trustees Expenses</b>	436	357
	436	357

Notes to the Accounts for the year ended 31 July 2020 continued

3	<b>Debtors</b>		<b>2019/20</b>	<b>2018/19</b>
	Trade Debtors	Unrestricted	6,357	16,257
	Accrued Income	4	<u>115</u>	<u>7,766</u>
			6,472	24,023
4	<b>Accrued Income</b>			
	NCVO Lottery Grant	Restricted		7,766
	Paypal	Unrestricted	<u>115</u>	
			115	7,766
5	<b>Creditors</b>			
	Trade Creditors	Unrestricted	44,352	68,156
	Deferred Income	6	88,559	98,609
	Accrued Expenditure	7	<u>76,860</u>	<u>22,039</u>
			209,771	188,805
6	<b>Deferred Income</b>			
	Sport England Grant	Restricted	68,210	77,561
	UK Sport	Restricted	9,815	
	Sport Wales Grant	Restricted	7,034	12,741
	PACE	Restricted	3,500	
	Lloyds	Restricted		<u>8,307</u>
			88,559	98,609
7	<b>Accrued Expenditure</b>			
	Sport England Grant Repayable	Restricted	38,233	20,470
	Trade Creditors	Unrestricted	<u>38,627</u>	<u>1,569</u>
			76,860	22,039

**Bankers**

Yorkshire Bank  
11 Smithy Row  
Nottingham  
NG1 3EJ

**Bankers**

Natwest Bank  
19 High Road  
Beeston  
Nottingham  
NG9 2JX

# Independent examiner's report on the accounts

## Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (Accounts and Audit) Order 2015 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

## Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Section A: Independent examiner's report

Independent examiner's statement. In connection with my examination, no matter has come to my attention to indicate that:

- accounting records have not been kept in accordance with section 386 of Companies Act 2006;
- the accounts do not accord with such records;
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Signed

Date 30/10/20

Name Robert Morgan

ACMA Address 14 Scrivener Close Bushby LE7 9NE

# Ann Craft Trust Team



**Deborah Kitson**

CEO



**Charlotte Brooks**

Marketing Officer



**Lisa Curtis**

Deputy CEO



**Elliot Davies**

Marketing Officer



**Nicola Dean**

Safeguarding Adults in  
Sport Manager



**Richard Fletcher**

Safeguarding Adults in Sport  
Admin



**Sarah Goff**

Safeguarding Disabled  
Young People



**Julie Mather**

Finance



**Joanne Pell**

Safeguarding  
Adults in Sport  
Manager



**Nat Rock**

Administrator



**Laura Thorpe**

Safeguarding Adults  
Manager



**Kimberley Walsh**

Safeguarding Adults in  
Sport Manager

# Ann Craft Trust

Centre for Social Work  
University of Nottingham  
NG7 2RD

0115 951 5400

[ann-craft-trust@nottingham.ac.uk](mailto:ann-craft-trust@nottingham.ac.uk)



Everyone has a right to be treated with respect and dignity.  
Everyone deserves to be safe.

Registered Charity No. 1086592 Company Limited by Guarantee No. 4080805

**ann craft trust**  
acting against abuse