



Somebody is
worried about your
friend or relative

Easy Read

Product number: 80340202171



Somebody has raised a safeguarding concern with the local authority about



This is because:



We and the local authority are doing all we can to help keep safe.



We understand how important your view is and would like to capture it on this form for our records.

123

The accident/incident number is:

1

How do you think we can best keep safe?

2

Is there anything more you want to happen?



Relative/friend's name:



Relationship to the person:



Date:



So we can be sure we have involved you appropriately we would like to keep this information for our records.
We promise we will not share this information with people who do not need to know.



It's OK for staff to complete this form on behalf of a relative or friend (as long as the person concerned has given permission. See our 'Somebody is worried about you' document).



If you are a staff member completing it for somebody else, you must indicate how you asked for the information e.g. face to face, by telephone, email.
Explain how you asked here:



Please write the staff member name and date below.



Staff's Name:

Date:



If you have any concerns you would rather not share with us, there are help groups you might wish to contact. National examples are:



Respond:

Respond 'exist to lessen the effect of trauma and abuse on people with learning disabilities, their families and supporters'.

Website: www.respond.org.uk



Victim Support:

Victim Support are a 'national charity giving free and confidential help to victims of crime, witnesses, their family friends and anyone else affected ...'

Website: www.victimsupport.org.uk



But there will be local groups available to you, too, for example, local advocacy groups, parent-carer forums.



What's next?



We will keep in contact with the Local Authority to deal with the concern.



Using your answers Dimensions will look into the best ways we can help keep your friend or relative safe.



Once Dimensions and the local authority have dealt with the concern about your friend or relatives safety we will ask you to fill in the feedback form on the next pages so you can tell us how you feel about the outcome.



Your Feedback



Now that the local authority has dealt with this concern about

safety, we would like to know how you feel about the outcome.

How do you feel about the way everybody helped to make things better?

1

Very happy

Happy

Unhappy

Very unhappy

2

Is there anything more you would like to say on this matter?



Please write your name, relation ship to the person we support and the date below.

My Name:

Relationship to person:

Date:



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If you are a staff member completing it for somebody else, you must indicate how you asked for the information e.g. face to face, by telephone, email.



Explain how you asked here:



So we can be sure we have involved you in the right way we would like to keep this information for our records.



We promise we will not share your personal information with people who do not need to know.



Please write the staff member name and date below.

Staff's Name:

Date:

