

## Trustees Code of Conduct

This Code sets out the standards of behaviour expected of Trustees of the Ann Craft Trust's Board of Trustees. All Trustees of the Ann Craft Trust (ACT) are expected to:

- be committed to the *purpose, objects* and *values* of the organisation. Trustees' behaviour and attitudes should be consistent with the values of ACT
- be constructive about other *trustees'* opinions in discussions, and in response to staff members' contributions at meetings. Trustees should treat each other, members of staff and others they come into contact with when working in their role with respect and courtesy at all times.
- be able to act reasonably and responsibly when undertaking such duties and performing tasks. Trustees are required to use their knowledge, expertise and experience to take the best decisions they can in the interests of ACT
- be able to maintain *confidentiality* on sensitive and confidential information. Trustees must respect the status of confidential issues they read and discuss. They are bound to maintain the status of this material and any discussions.
- be supportive of the *values* (and ethics) of the organisation
- understand the importance and purpose of *meetings*, and be committed to preparing for them adequately and attending them regularly. Trustees must devote sufficient time preparing for and attending meetings to ensure they add value to the Board's work.
- be able to *analyse* information and, when necessary, *challenge* constructively
- be able to make collective decisions and stand by them
- disclose anything in their past which could bring ACT into disrepute
- declare any conflicts of interest that may arise. Trustees will not participate in any discussion or work that involves any conflict of interest for them, whether personal, material or other.

---

**Ann Craft Trust**, Centre for Social Work, University Park, University of Nottingham NG7 2RD  
**Call:** 0115 951 5400 | **Email:** [ann-craft-trust@nottingham.ac.uk](mailto:ann-craft-trust@nottingham.ac.uk) | **[anncrafttrust.org](http://anncrafttrust.org)**